



पूर्वोत्तर इन्दिरा गांधी क्षेत्रीय स्वास्थ्य एवं आयुर्विज्ञान संस्थान शिलांग
NORTH EASTERN INDIRA GANDHI REGIONAL INSTITUTE OF HEALTH & MEDICAL SCIENCES, SHILLONG
 (भारत सरकार स्वास्थ्य एवं परिवार कल्याण मंत्रालय स्वायत्त संस्थान)
 (An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)
 निदेशक ब्लॉक मावडीयांगडीयांग, शिलांग - 793018 मेघालय
 Director's Block, Mawdiangdiang, Shillong - 793018 Meghalaya

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F. No. GAD-MISCOAPOI/1/2024-GAD

Dated: ____ October, 2026

NOTIFICATION

In pursuance of the Ministry of Health and Family Welfare letter No. U-12012/82/2023-NE [FTS-8251412], dated 12.08.2026, conveying the approval of the Chairman of the 8th Meeting of the Executive Committee (EC) of NEIGRIHMS, Shillong under **Agenda Item No. 40/EC-8**, notice is hereby given regarding the adoption of the revised rates of honorarium as prescribed by the Department of Personnel and Training (DoPT). This adoption is subject to strict conformity with the provisions contained in DoPT's Office Memorandum (OM) No. DOPT-1668597747, dated 16.11.2022, as detailed below:

EXISTING PROVISIONS (Director)			APPROVED PROVISIONS (Director)		
Agenda No.	Nature of Powers	Director	Agenda No.	Nature of Powers	Director
40/EC-8	To sanction grant of and to permit acceptance of honorarium.	Full powers up to a maximum of Rs. 5000/- in each case. In the case recurring honorarium, this limit applies to the total of the recurring payments made to an individuals in a year. In the case of Group A&B employees the matter shall be reported to the Governing Council. This is further subject to annual limit of Rs. 5, 00,000/- and guide lines issued by the Government (Department of Personnel & Training), from time to time.	40/EC-8	To sanction grant of and to permit acceptance of honorarium.	The revised rates of honorarium prescribed by the DoPT are to be adopted in the Institute, subject to conformity with the provisions of the aforesaid O.M., as amended from time to time. Para 5 of the said O.M. provides that the revised structure is intended to apply to Departmental Proceedings, including inquiry proceedings undertaken by the Committee on Sexual Harassment. The said paragraph further provides that autonomous bodies having their own rules/instructions regulating honorarium may continue with their own provisions, so long as such provisions are not more beneficial than those proposed in the O.M.

					Accordingly, in respect of Inquiry Officers (IOs) and Presenting Officers (POs), the rates prescribed in the DoPT O.M., i.e. 15% of monthly basic pay for the IO and 10% of monthly basic pay for the PO, may be adopted. As regards the members of the Internal Committee constituted under the provisions relating to prevention of sexual harassment at workplace, the DoPT O.M. does not prescribe any specific rate of honorarium for individual members of the Committee. Considering that the O.M. expressly includes inquiry proceedings undertaken by the Committee on Sexual Harassment within the scope of the revised structure, and having regard to the nature and extent of duties performed by the members of the Internal Committee during such inquiry proceedings, it is proposed that a fixed honorarium of Rs. 10,000/- (Rupees Ten Thousand only) may be prescribed for each participating serving member of the Internal Committee, including the Presiding Officer, for each completed inquiry.
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					The proposed fixed honorarium for the members of the Internal Committee may be treated as an Institute-specific provision to be adopted by the Institute. The said honorarium may be made applicable only in respect of completed inquiries and not for routine meetings or other activities of the Internal Committee.
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The above Approved Provisions regarding Revision of Delegated Financial Powers of the Director for Grant of Honorarium in Departmental Enquiry Proceedings will be incorporated and amended in the Bye-laws of the Institute under Schedule –I, Extend of Powers, Clause -45 accordingly.

This is issued with the approval of the Competent Authority.

Digitally signed by
PAWAN DEEP
Date: 05-10-2026
17:21:28

(Lt. Cdr. Pawan Deep)
Deputy Director (Admin)
NEIGRIHMS, Shillong
Dated: ____ October, 2026

Memo. No. GAD-MISCOAPOI/1/2024-GAD

Copy for information to: -

1. The Under Secretary (Hospital-III), Ministry of Health and Family Welfare, Kartavya Bhawan-1, New Delhi for kind information. This is with reference to Ministry's Letter No. U-12012/82/2023-NE [FTS-8251412] dated 12.08.2026
2. Dean, NEIGRHIMS, Shillong, for kind information.
3. Medical Superintendent, NEIGRHIMS, Shillong, for kind information.
4. All Section/Unit Heads/ All HODs/HOD In charge/Superintending Engineer/Executive Engineer (Civil)/Chief Security Officer/Senior Store Officer/Administration-Accounts Section, Nursing Section, Librarian Section, Examination Cell, Legal Cell, GAD, Establishment-I/II/III, Director's Section, etc.
5. Programmer, IT Cell for uploading in the Institute Website.
6. PA to the Director, NEIGRIHMS, Shillong for kind information of the Director.
7. Record File.